

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

ABBOTSFORD CITY COUNCIL
TO BE HELD MONDAY June 28, 2021 at 6:00 P.M.
AT THE ABBOTSFORD COUNCIL CHAMBER

1. Call the regular meeting to order
 - a. Roll call
 - b. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the Administrator
4. Comments by the Public – 2 Minute Time Limit
5. Minutes from the City Council Meeting held June 7, 2021 (pgs 3-6)
 - a. Waive the reading and approve/disapprove the minutes
6. Minutes from the Committee of the Whole Meeting held June 16, 2021 (pgs 7-8)
 - a. Waive the reading and approve/disapprove the minutes
7. Incidents, Training, Accidents
8. Approve/Disapprove the Appointment of Jeremiah Zeiset to Fill the Open City Council Seat in District 2 (pg 9)
9. Library Update (pgs 10-14)
10. Public Works Update
11. Approve/Disapprove Resolution 2021-7 A Raze Order for Outbuilding at Lot #7 605 N. 2nd Street (pgs 15-16)
12. Approve/Disapprove Price for New Bucket Truck
13. Approve/Disapprove Pay App #1 for Switlick & Sons, Inc. in the Amount \$194,878.96 (pgs 17-20)
14. Approve/Disapprove Change Order #1 and #2 for Switlick & Sons, Inc. (pgs 21-22)
15. Water/Wastewater Update
16. Approve/Disapprove Operator's Licenses (pgs (23-25)
17. Items for Future Agendas - No Action Will Be Taken
18. Next Meetings:, Committee of the Whole July 21, 2021; City Council August 2, 2021.
19. Adjourn

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

City Council June 28, 2021
Mon, Jun 28, 2021 6:00 PM - 9:00 PM (CDT)

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Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

Minutes from the June 7, 2021 Abbotsford City Council Meeting held in the Abbotsford City Hall Council Chambers.

Mayor Weix called the Public Hearing to Order at 6:00.

The petitioners stated that they recently moved to Abbotsford from out of state and needed a kennel license. They are not breeders. A couple of the dogs are sick and elderly. The animals will not be replaced when they pass away. The owners are in the process of installing a fence and the animals are always supervised.

There were no other public comments.

City Council call to order – Mayor Weix called the meeting to order at 6:10 P.M.

Roll Call: M. Rachu, Weix, D. Rachu, Diedrich, Huther, Weideman, and Kramer. 2 vacant seats,

Others Present – Administrator Grady, Public Works Director Stuttgen, Judge Kallep, Battalion Chief Austin, Paul and Nina Writz, Traci Olson, Kayla Nixdorf, Jeremiah Zeiset, Pete Horachek, Russ Kiveniemi (Cedar Corp) and Kevin O'Brien (Tribune Phonograph)

Pledge of Allegiance - held

Establish Order of the Day – no changes

Comments by the Mayor – The mayor asked if the agenda was properly posted as required by state statutes. It is,

Comments by the Administrator - The raze resolution for the house at 318 N. First Street was given to the owner on May 4th. The house was razed a few days later.

Josh went through the entire payroll process last period. He should be able to process payroll if needed. We will go through it again next period to make sure.

The City received the annual recycling grant in the mount \$8451.38. The amount is slightly higher than last year. The amount recycled last year did come up.

We also received a dividend payment from our prior property and liability insurance carrier in the amount of \$5375.00.

In your packet you will also find the guidance from the US Treasury Department on how we are allowed to use the American Recovery Act money. The only available category for the City of Abbotsford is investing in water or sewer infrastructure.

Speaking of the American Recovery Act, the DOR will be releasing information on how to apply for our grant this week.

The City and Straight Shot Investments closed on the land for the townhouses. Construction is scheduled to begin this Summer.

Finally, as everyone knows, Alder Faber resigned due to health reasons. I have placed an ad for interested parties on the paper. Please note, that anyone appointed to this seat will have to run for re-election in April 2022 when the term for the seat expires.

Comments by the Public – Traci Olson commented that many of her neighbors were not happy about the noise from Abbyfest.

Jeremiah Zeiset stated he thought that the chicken ordinance should allow more chickens.

Minutes from the City Council Meeting held May 3, 2021 – Motion to approve by *Kramer/D. Rachu. Unanimous.*

Incidents, Training, Accidents - none

Approve/Disapprove Kennel License Application for 218 S. 4th St – Motion to approve with a limit of 5 dogs by *Huther/Diedrich. Unanimous.*

Approve/Disapprove Mayor Jim Weix, Council President Mason Rachu, Marcella Amundson, and Mary Sanders as the Authorized Signers on the Abbotsford Cemetery Association Account at AbbyBank – Motion to approve by *M. Rachu/Huther. Unanimous.*

Approve/Disapprove the Appointment of Kayla Nixdorf to Fill the Open City Council Seat in District 3.- Mayor Weix stated that Traci Olson and Pete Horacek also applied for the position. Administrator Grady informed the Council that if they preferred one of the other applicants they could reject the nomination and nominate the preferred applicant. Motion to approve the nomination of Kayla Nixdorf by *M. Rachu/Diedrich. 5-1 (Weideman-no)*

Approve/Disapprove Paying Room Tax Committee Members – Mayor Weix stated his belief that room tax members should be paid for their time. The reason why they were not being paid is that some time ago, the committee themselves decided that they should not get paid. Motion to pay Room Tax Committee members \$50 per meeting by *Weideman/Huther. Unanimous.*

Public Works Update – Construction has started on 4th Ave. The City crew is working the bolts in all of the water valves along 4th Ave.

Approve/Disapprove Award of Winning Bid for Linden Street Project – There were 3 bidders for the contact to do the Linden Street and 3rd Ave project. City staff recommended the lowest bidder – Steen Construction with a bid of \$147,115.00. Motion to award Steen Construction by *Weideman/M. Rachu. Unanimous.*

Approve/Disapprove Stocking the Retention Pond in the Schilling Subdivision with Fish and Installing an Aerator - Public Works Director Stuttgen stated that there were already minnows in the retention pond. A solar powered aerator will cost about \$2,500 and fish about \$2,000. The fish cannot be stocked until the fall due to temperature shock. An aerator is needed to prevent winter die off and help keep the water cleaner. Motion to approve by *Huther/M. Rachu. Unanimous.*

Approve/Disapprove 5 year Contract Extension to Maintenance Contract with Otis Elevator - This is for the elevator in the Public Safety Building. Motion to approve by *Diedrich/Weideman. Unanimous.*

Water/Wastewater Update

Approve/Disapprove Liquor and Beer License Renewals – Administrator Grady stated that Pizza Hut should not be approved as the agent on the license no longer works there. Attempts have been made to contact Pizza Hut’s corporate office. Motion to approve all of the renewals except for Pizza Hut bu *M. Rachu/Huther. Unanimous.*

Approve/Disapprove Cigarette Licenses Renewals – Motion to approve by *Kramer/Diedrich. Unanimous.*

Approve/Disapprove Operator’s License Originals and Renewals – Motion to approve all of the operator’s licenses by *D. Rachu/M. Rachu. Unanimous.*

Approve/Disapprove Resolution 2021-5 A Resolution Providing For the Action Concerning the Annual Compliance Maintenance Report to the Department of Natural Resources - Motion to approve by *Huther/Weideman. Unanimous.*

Approve/Disapprove Resolution 2021-6 A Resolution Authorizing the Mayor or Superintendent of Schools to Sign the Tornado Shelter Federal Emergency Management Agency (FEMA) Grant – Motion to approve by *D. Rachu/Huther. Unanimous.*

Discussion: Keeping Fowl (Chickens and Ducks) Within the City limits – The City Council discussed the issue briefly and decided to not make any changes to ordinances.

Approve/Disapprove Opening or Closing City Hall on Monday July 5, 2021 Due to the July 4th Holiday – Motion to close City Hall on July 5th by *Huther/M. Rachu*.
Unanimous.

Approve/Disapprove Moving Monday July 5, 2021 City Council Meeting to Alternate Date Due to July 4th Holiday – The City Council discussed possible dates and decided to hold the meeting on June 28, 2021. Motion to approve by *M. Rachu/Huther*.

Approve/Disapprove New Contract for City Administrator – Motion to approve the contract as written by *Huther/M. Rachu*. Roll call vote: *M. Rachu* – yes, *D. Rachu* – yes, *Diedrich* – yes, *Huther* – yes, *Weideman* – no, *Kramer* – no. Motion carries 4-2.

Items for Future Agendas – raze order

Next Meetings:, Committee of the Whole June 16, 2021; City Council June 28, 2021

Motion to adjourn by *Huther/M. Rachu*. *The City Council adjourned at 7:21 P.M.*

Minutes from the June 16, 2021 Abbotsford Committee of the Whole Meeting held in the Abbotsford City Hall Council Chambers.

Mayor Weix convened the meeting at 6:00 PM.

Roll Call: M. Rachu, Nixdorf, D. Rachu, Diedrich, Huther, and Weideman. Kramer–absent. One vacant seat

Others Present – Administrator Grady, Public Works Director Stuttgen, Tracy Olson, Jeremiah Zeiset, and Kevin O’Brien (Tribune Phonograph)

Pledge of Allegiance – Held

Establish Order of the Day – No Changes

Comments by the Mayor – Mayor Weix asked if the meeting was posted per statutes. It was.

Administrator’s Update – The City applied for the American Recovery Act money. The Public Works Department uncovered leaded pipes while working on the water valves on 4th Ave. Given the nature of the issue, Mayor Weix and Administrator Grady asked Public Works Director Stuttgen take care of repairs immediately. The maximum cost for a change order will be \$50,000. The City Council will have to vote on the change order at the next meeting. The funding can come from the American Recovery Act money as this is one of the allowable uses.

Comments by the Public – Jeremiah Zeiset applied for the open District 2 seat.

Accidents/Incidents/Training – Justin Meyer and Vern Leffel are taking the basic waste water exam in July.

Police Department Update – Alder Weideman provided an update.

Approve/Disapprove Police Department Bills – Motion to approve the June 2021 bills in the amount of \$19,892.36 by *Weideman/M. Rachu. Unanimous.*

Fire Department Update – Mayor Weix skipped the item as last month’s Fire Department was provided by Central Fire and not the current packet.

Discussion: Public Comment – Mayor Weix questioned the need for a time limit on public comment. The Committee of the Whole generally agreed that it is up to the presiding officer to keep control of the meeting. The Committee agreed to place the issue on the next agenda for a vote.

Public Works Update - Public Works Director Stuttgen stated that issue was already discussed with the leaded pipes.

Discussion: Raze order for Outbuilding at Lot #7 605 N. 2nd Street - Public Works Director Stuttgen stated that the outbuildings were built without a building permit; that the buildings were not on a foundation; and the electrical pedestal is not to code. In addition, the owner has promised to take the structures down for almost 2 years and still has not complied. The Committee of the Whole agreed to place the issue on the next agenda.

MSA Update – In the packet

Approve/Disapprove Haas Pay App #7 for Opportunity Drive - Public Works Director Stuttgen recommended paying the pay app. Motion to approve Pay App #7 in amount of \$80,409.30 by. *Motion to approve by M. Rachu/D. Rachu. Unanimous.*

Water/Wastewater Update – Water tower has been repaired and it is full of water again.

June 2021 Financials to Date - Presented

Approve/Disapprove June 2021 Bills in the Amount of \$207,295.32 – Motion to approve by *D. Rachu/Diedrich. Unanimous.*

Item for the Next Agenda – Public Comment, Appointment to District 2, new lift truck

Next Meetings: City Council – June 28, 2021, Committee of the Whole – July 21, 2021

City of

ABBOTSFORD

Wisconsin's First City

P.O. Box 589 | 203 N. First St. | Abbotsford, WI 54405

Phone: 715-223-3444 | Fax: 715-223-8891

Website: www.ci.abbotsford.wi.us

June 21, 2021

To the Honorable City Council

I hereby appoint Jeremiah Zeiset to fill the vacant seat on City Council in District 2. This appointment shall be for the remainder of the term which expires in April 2022.

Thank you for your consideration.

Sincerely,

James Weix
Mayor

Proud to be part of



abbycolby
CROSSINGS

ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

www.abbotsfordpl.org

REGULAR MONTHLY MEETING: Meeting / June 16, 2021 / 5:00 PM / Public Room

ATTENDEES:

Jochimsen (Library Director), Board: Giffin, Bittner, Huther, Dukelow, Suttner, Braun
Members absent:

Call to order: 5:00 pm

Reading of the minutes from previous meeting: Read and approved. Giffin/Bittner

Public Comment:

Old Business:

- Library Surveillance Cameras
 - The director was informed by city hall that the library's three cameras could be added to the city's camera hub and that that would fix the cameras. However, the only way to watch the camera footage is on the screen located within city hall (no access when city hall is closed). Although, the city's cameras are very beneficial for outside surveillance when the library is closed, the library has had disciplinary issues during open hours. The benefits of going with ComputerTR cameras would be camera footage that could be viewed from the library's front desk in real time. There are many locations in the library that are not monitorable using line-of-sight from the front desk. The library's 2021 equipment fund would cover the cost. The library would also be able to add two extra camera's – one to monitor the library's book drop and one for the side wall that currently lacks a camera. Giffin moved to accept the quoted offer from ComputerTR and install new cameras in the library. Bittner seconded. Motion passed.
- Clock quote: The director was able to talk with Renee Hinrichsen about her opinion on the clock. Hinrichsen stated she was fine going with the local clock repair. Giffin made the motion to call Irv's Clock Shop and make an appointment for clock repair. Huther seconded. Motion passed.
- June Hours/Procedures:
 - Huther made the motion to change hours to 9am-7pm Monday-Thursday, 9am-5pm Friday, and 9am-12 pm on Saturday. Braun seconded. Motion passed.
 - No library hours are lost in rearrangement.
 - These hours will start June 1st. The Saturday of June 5th will still be closed due to the difficulty of accessing the library during the Abby Festival.
 - Saturdays: The director will talk to staff to see if there are any Saturdays that would have scheduling issues. If a date with no available coverage is known, it will be posted at the beginning of Summer.
 - Procedures: Public computers 2, 5, and possibly 8 will remain off to provided social distancing at computers. Priority for public computers will still be given to non-entertainment use. Library staff will spray reading areas with disinfectant at close. Toys have been placed on a cart and can be check-outed (one item/once per day) and disinfected and put in a 24-hour quarantine after. Library circulated items will be sanitized on check-in after a 24-hour quarantine. Mask use will remain recommended.
- MCPL update: Marathon County informed the MCPL Board that consideration of MCPL joining South Central Library System should be given an additional year of review.
- Moving to Charter: The director has started the process of trying to move the library's phone line to Charter. The contact information she was given has not yet gained replies. The director will ask the Colby library director if she has a number to reach a Charter representative.

New Business

- Library Surveillance Cameras

- New cameras were installed on June 16th. They appear to be working fine. Hub is located in the director's office and camera feed can be pulled up on front computer. The library can add new cameras at any time.
- Clock quote: Irv's Clock Shop has gone out of business. The library aid at the Dorchester library knows someone who builds clocks. The director will try to contact this individual. If this person cannot fix the grandfather clock, Braun made the motion and Huther seconded to have the director contact the clock repair from Wisconsin Rapids and have them fix the clock. Motion Passed.
- July Hours/Procedures and Covid precaution updates
 - New hours started on June first: 9am-7pm Monday-Thursday, 9am-5pm Friday, and 9am-12 pm on Saturday. No issues reported.
 - Procedures: Public computers 2, 5, and possibly 8 will remain off to provided social distancing at computers. Priority for public computers will still be given to non-entertainment use. Library staff will spray reading areas with disinfectant at close. Toys have been placed on a cart and can be check-outed (one item/once per day) and disinfected and put in a 24-hour quarantine after. Library circulated items will be sanitized on check-in after a 24-hour quarantine. Mask use will change to recommended without vaccine. Staff will wear masks on patron request.
- MCPL update: no new updates.
- Moving to Charter: As of June 16th, the director has submitted paperwork that will start the move to charter. Director should be contacted in 30 business days.
- Independence Holiday: The library will be closed Monday July 5th.

Treasurer's Report: 37% of budget spent, total=\$49,570.57 of \$135,018.97 - approved

Circulation Report:

- Total Circulation:
 - May 2021: 1840 April 2021: 1,390 March 2021: 1621
- Past Circulation History:
 - May 2020: 903 May 2019: 2664 May 2018: 2,161 May 2017: 2020 May 2016: 2354 May 2015: 1995 May 2014: 2438
- Circulation Break-down of new Checkouts:
 - Books: 689, DVD: 151, Spoken Record: 41, Large Print: 20, Magazines: 23, Other: 23

Other Usage Report:

- Wireless Sessions: **May: 415** April: 417 March:442 Feb:289 Jan: 269 Dec: 256 Nov: 360 Oct: 325 Sept: 473 Aug: 459 July: 490 June: 331 May: 327
- Overdrive E-material Checkout: **May: 212** April: 225 March: 218 Feb:221 Jan: 229 Dec: 201 Nov: 187 Oct: 207 Sept: 211 Aug: 213 July: 250 June: 243 May: 237
- Website Visits: **May: 270** April: 192 March:220 Feb:175 Jan: 204 Dec: 217 Nov: 166 Oct: 220 Sept: 195 Aug: 221 July: 222 June: 256 May: 276
- Public Computer Uses in **May: 116** April: 124 March:147 Feb:125 Jan: 82 Dec: 100 Nov: 100 Oct: 85 Sept: 100 Aug: 99
- Monthly Reference:
 - May: 54
- Patron Count:
 - May 2021: 555 April: 2021: 449
 - May 2020: 115 May 2019: 1111 May 2018:1590 May 2017:1107 May 2016: 1473

Policy Review:

County Health Department has asked us to consider adding a Breast-Feeding Policy. Board recommends that the Director draft a policy for review at the next meeting and also purchases a curtain and curtain rod to use in the Study Room Window to provide privacy for a breast feeding mother.

WVLS report:

- V-Cat Council passed a recommendation from the Cooperative Circulation Committee to discontinue invoicing libraries for billed items. Library users will still be responsible for billed items.
- V-Cat Council selected Aspen Discovery as the next discovery catalog.

Director Report

- Last Month Program Count:
 - May: Monthly Program total: 10 programs, 161 attendance
- Future/Current Programs Overview: Movie Nights, Adult Craft in person only, see flyer for more.
 - Director is considering hold a program in August that would be for 21 and older and involve alcohol. Director will seek permission from City Hall first.
- Review Summer Reading Program
 - Summer School visits to happen in July.

Staffing/Operating Issues

Banning of 4 youths: A group of four youths displayed inappropriate behavior on the evening of June 2, 2021. The Library Director, after reviewing the report of the behavior, has decided that the behavior shown was not meeting with the library's behavior policy and is issuing a ban based on the level of behavior shown. They were issued a six month ban and next day they are allowed back in the library is Dec. 3rd 2021.

• Noted Behavior:

- Inside the building
 - Running, loud voices, and loud electronic devices inside library.
 - Janitorial staff reported accessing areas of city hall that were open for cleaning but are for staff use only and that group left trash in some of these areas.
 - Left the men's bathroom with large puddles of water on the ground and trash scattered about the room.
 - Attempted to take bottles of library hand sanitizers.
 - Bouncing a ball against mirror, windows, and walls.
 - Disrespectful to city hall workers through backtalk and gestures.
- Outside the building but still on library/city premises
 - City staff in charge of organizing carnival reported incidences of throwing city hall landscaping rocks at people and buildings.
 - City staff in charge of organizing carnival reported swearing and verbal harassment of carnival workers and asking carnival workers if they could buy Meth.
 - Stole a can of spray paint from the city hall court yard and spray-painted rocks on railroad property.
 - Bouncing ball on outside windows and roof.
 - Community Member walking dog and Community Member in charge of organizing carnival both called the police.
- Braun suggested that for future instances the letters informing parents be sent by certified mail.

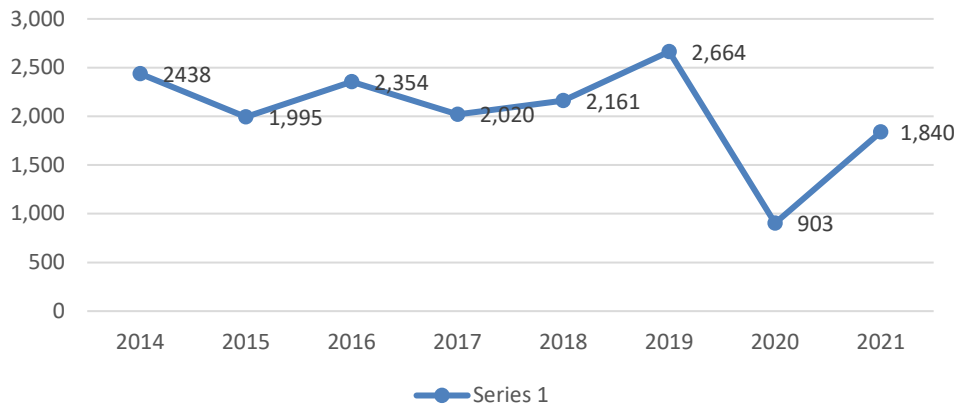
Next meeting:

Wed. June 21th at 5:00pm: Please note there will be a library performance at 6:30pm.

Adjourn

Adjourn: 5:24pm Huther/Giffin, passed

Circulation Report: of April 2014-2021



Date	Time	Duration	Local Event Name	Target Audience (Children (0-11); Young Adult (12-18); Other (all ages))	Group Attending (program) or Individual Participants (self-directed activity)	Format: In-person; Live, virtual; or Pre-recorded	If group attending, then number of attendees	If recorded live, virtual event later posted for on-demand viewing, then enter number of views	If pre-recorded, then number of views	If self-directed, then number of individual participants
1st week of May		one week	Mother's Day Card	Children (0-11)	Individual participants	In-person				30
2nd week of May		one week	Spring Themed Foam Magnets	Children (0-11)	Individual participants	In-person				33
3rd week of May		one week	Penny Spinners	Children (0-11)	Individual participants	In-person				30
4th week of May		one week	Movable Bear	Children (0-11)	Individual participants	In-person				40
5/11/2021		1 hours	Book club: A Hundred Summers	Other (all ages)	Group attending	In-person				
5/20/2021	6:30 PM	1 hour	Adult Craft Night: Salt Shaker Flower Bouquet	Other (all ages)	Group attending	In-person	8			
5/20/2021	6:30 PM	1 hour	Adult Craft Night: Salt Shaker Flower Bouquet	Other (all ages)	Individual participants	Live, virtual				9
5/3/2021	10:30 AM	15 min	Library Weekly Update	Other (all ages)	Individual participants	Live, virtual			4	
5/10/2021	10:30 AM	15 min	Library Weekly Update	Other (all ages)	Individual participants	Live, virtual			3	
5/17/2021	10:30 AM	15 min	Library Weekly Update	Other (all ages)	Individual participants	Live, virtual			4	



ABBOTSFORD PUBLIC LIBRARY EVENTS



TAKE AND MAKE YOUTH CRAFTS: Craft kits are available for pick-up. Limited supply. *Crafts most likely require adult help.

- First week of July: Beaded Pet Snake
- Second week of July: Shiny Butterfly or Turtle Art
- Third week of July: Pony Bead Lizard Keychain
- Fourth week of July: Paper Mouse

READ TO ROVER: Wednesdays, July 7th, 14th, 21, 28. 3:00pm -4:00pm. Takes place outside. **Registration required, Space limited, only Twelve 10min Reading Spots.**

WILD COOKIES BOOKCLUB: Tuesday, July 13th at 6pm. Discussing *The Truth According to Us* by Annie Barrows. Ask librarian for a copy of the book anytime before the meeting. **Social distancing will be observed. Pre-registration Required. Limit to 15 people.**

Adult

FAMILY MOVIE NIGHT: Friday, July 9th at 6:45pm. Watching

Rock Dog 2: Rock Around the Park. **COVID-19 RULES: Pre-registration Required. Limit 8 groups. Children Must be accompanied by an adult who stays for the movie. Attendees must sit with family groups and maintain social distancing. No floor seating. Attendees will wash hands on entry. Doors open at 6:30 pm and lock at 7:00pm.**



ADULT CRAFT NIGHT – July 15th at 6:30 pm. In person only. Craft will be Butterfly Wall Hanging. Limited supply, only 20 craft spots available. **No cost, however donations welcomed. Adult**

COMEDIANS Miller and Mike: Wednesday, July 21st at 6:30pm. Family Friendly comedy show, outside, lawn chair welcomed **Registration Required.**

SUMMER READING PROGRAM ENDS: Wednesday, July 21st. Please

turn in finished reading logs. Grand prizes drawing will be held on Monday, July 26th.



***These events are subject to change at anytime, please watch the library Facebook page for updates.**

**RESOLUTION NO. 2021- 7
CITY OF ABBOTSFORD
MARATHON & CLARK COUNTIES, WISCONSIN**

**A RESOLUTION ORDERING THE RAZING OF THE OUTBUILDING LOCATED AT
605 N. 2nd STREET LOT #7**

WHEREAS, the Outbuilding at 605 N. 2nd Street Lot #7 (located on Clark County PIN # 201.0696.000) is a public health hazard and a public nuisance.

WHEREAS, the tenant occupying 605 N. 2nd Street Lot #7 (located on Clark County PIN # 201.0696.000) built the outbuilding without a building permit and not to code.

WHEREAS, the tenant occupying 605 N. 2nd Street Lot #7 (located on Clark County PIN # 201.0696.000) has promised the City of Abbotsford for approximately 2 years that he would tear down the structure. To date, that has not happened.

WHEREAS, a reasonable person standing in the City owned right of way can readily see that the out building is not structurally sound; that it is not built to code; and that the outbuilding presents a clear and present danger to all of the surrounding neighbors.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Abbotsford hereby declares the outbuilding at 605 N. 2nd Street Lot #7 (located on Clark County PIN # 201.0696.000) to be a blighted property and that the outbuilding on this property is both unfit and unsafe for human use.

BE IT FURTHER RESOLVED, the outbuilding located at 605 N. 2nd Street Lot #7 (located on Clark County PIN # 201.0696.000) is so dilapidated and structurally unsound from neglect that the cost of repairs far exceed the value of the property.

BE IT FURTHER RESOLVED that the Common Council of the City of Abbotsford hereby directs the Colby-Abbotsford Police Department to deliver a copy of this resolution to the property owner as soon as possible.

BE IT FURTHER RESOLVED, that beginning 5 (five) business days after delivery of a copy of this resolution to the property owner, the Common Council of the City of Abbotsford hereby directs the Colby-Abbotsford Police Department to issue daily fines in the amount of \$250.00 (two hundred fifty dollars) to the property owner of the outbuilding occupying 605 N. 2nd Street Lot #7 (located on Clark County PIN # 201.0696.000) until this order is carried out.

BE IT FURTHER RESOLVED, that Common Council of the City of Abbotsford hereby authorizes the Mayor and City Administrator to take any and all legal action necessary for the enforcement of this order.

BE IT FURTHER RESOLVED, that City staff is hereby directed to special assess the property owner for the cost of any public funds used in carrying out this order.

THEREFORE BE IT FINALLY RESOLVED, that the Common Council of the City of Abbotsford hereby orders the outbuilding located at 605 N. 2nd Street Lot #7 (located on Clark County PIN #201.0696.000) be razed immediately.

IN WITNESS WHEREOF, said Resolution was duly adopted by the Common Council of the City of Abbotsford at its meeting on the 3rd day of May, 2021, by a vote of in favor and opposed.

CITY OF ABBOTSFORD

By: _____
James H. Weix, Mayor

ATTEST
:

Dan Grady, Administrator/Clerk/Treasurer

DATE: June 21, 2021
TO: City of Abbotsford, Mayor and Council Members
FROM: Brian Chapman
REGARDING: N 4th Avenue Improvements
Application for Payment No. 1

Attached is a copy of the Application for Payment No. 1 request from Switlick & Sons, Inc. for the N 4th Avenue Improvements Project.

The project is going well and is currently within budget. It is our opinion that the City is receiving a quality project.

We recommend partial payment of Application for Payment No. 1 to Switlick & Sons, Inc. for \$194,878.96.

Owner Engineer
 Contractor Funding Agency

Contractor's Application for Payment No. 1

	Application Period:	Application Date:
To (Owner): City of Abbotsford	From (Contractor): Switlick & Sons, Inc.	Via (Engineer): Cedar Corporation
Project: N. 4th Avenue Improvements	Contract:	
Owner's Contract No:	Contractor's Project No:	Engineer's Project No: A6300-0003

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

- 1. ORIGINAL CONTRACT PRICE..... \$ 574,252.50
- 2. Net change by Change Orders..... \$ _____
- 3. Current Contract Price (Line 1 ± 2)..... \$ 574,252.50
- 4. TOTAL COMPLETED AND STORED TO DATE
(Column I total on Progress Estimates)..... \$ 205,135.75
- 5. RETAINAGE:
 - a. 5% X _____ Work Completed..... \$ 10,256.79
 - b. 5% X _____ Stored Material..... \$ _____
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 10,256.79
- 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 194,878.96
- 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ _____
- 8. AMOUNT DUE THIS APPLICATION..... \$ 194,878.96

Contractor's Certification

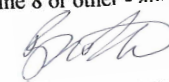
The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: 

Date: 6-17-21

Payment of: \$ 194,878.96
(Line 8 or other - attach explanation of the other amount)

is recommended by:  _____ 6/21/2021
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ _____
(Owner) (Date)

Approved by: _____ _____
Funding or Financing Entity (if applicable) (Date)

Contractor's Application

Unit Price Progress Estimate

Project: N. 4th Avenue Improvements						Application Number: 1						
Application Period:						Application Date: 6-16-21						
A				B	C	D	E	F	G	H	I	J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)		% Comp.
				Previous Applications		This Application		Materials Stored		Quantity	Amount	
				Quantity	Amount	Quantity	Amount	Quantity	Amount			
Sanitary Sewer Construction												
1	Sanitary Sewer Lateral, PVC, SDR 35, 6"	60	L.F. \$48.00			60	60					2880.
2	Sanitary Sewer, PVC, SDR 35, 8"	390	L.F. \$48.00			393	393					18,864.
3	Sanitary Manhole, Type I, Casting	8	V.F. \$300.00			8	8					2,400.
4	Adjust Sanitary Manhole Casting	6	EA. \$400.00			0						
5	Televising	390	L.F. \$7.75			393	393					3,042.75
Watermain Construction												
6	Water Service Lateral, HDPE, 1.0"	35	L.F. \$30.00			25	25					750.
7	Corporation Stop, 1.0"	1	EA. \$250.00			1	1					250.
8	Curbstop, 1.0"	1	EA. \$250.00			1	1					250.
9	Adjust Gate Valve Box (Replace Top Section)	9	EA. \$400.00			0						
Storm Sewer Construction												
10	Storm Sewer, HDPE, 12"	85	L.F. \$38.00			52	52					1976.
11	Storm Sewer, HDPE, 15"	15	L.F. \$40.00			6	6					240.
12	Storm Sewer, HDPE, 18"	60	L.F. \$40.00			58	58					2,320.
13	Storm Inlet, Nyoplast, Casting	3	EA. \$3,000.00			2	2					6,000.
14	Storm Manhole, Nyoplast, Casting	1	EA. \$5,100.00			1	1					5,100.
15	Rehabilitate Storm Structure (Remortar Around Pipe/New Invert)	3	EA. \$1,100.00			4	4					4,400.
16	Concrete Manhole, Casting	4	V.F. \$600.00			4	4					2,400.
17	Adjust Existing Storm Structure Casting	11	EA. \$300.00			0						
18	Perforated Pipe Underdrain, Wrapped, 6"	4,950	L.F. \$6.00			3600	3600					21,600.
19	Pipe Underdrain and Cleanout, 6"	225	L.F. \$8.00			65	65					520.

Contractor's Application

Unit Price Progress Estimate

Project: N. 4th Avenue Improvements					Application Number: 1								
Application Period:					Application Date:								
A					B	C	D	E	F	G	H	I	J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)	% Comp.		
				Previous Applications		This Application		Materials Stored					
				Quantity	Amount	Quantity	Amount	Quantity	Amount				
Street Construction													
20	Remove Curb & Gutter	5,200	L.F.	\$1.00			4000	4000.			4000.		
21	Asphaltic Pavement Removal	4,000	S.Y.	\$1.00			2900	2900.			2900.		
22	Concrete Pavement Removal	6,400	S.Y.	\$2.00			5100	5100.			10,200.		
23	Sawcut	530	L.F.	\$5.00			300	300			1,500.		
24	Excavation	6,000	C.Y.	\$6.00			4380.	4380.			26,380		
25	Geotextile Fabric, Type SR	11,600	S.Y.	\$1.50			8300	8300			12,450.		
26	Breaker Stone Subbase Course, 12"	3,900	C.Y.	\$14.00			2790	2790			39,060.		
27	Crushed Aggregate Base, Roadway 8"	2,600	C.Y.	\$14.00			1843	1843			25,802.		
28	Crushed Aggregate Base, Driveway 6"	100	C.Y.	\$23.00			75	75			1,725.		
29	Temporary Inlet Protection	15	EA.	\$10.00			15	15			150.		
30	Temporary Stone Tracking Pad	2	EA.	\$200.00			1	1			200.		
31	HMA, Binder, 2.00"	10,400	S.Y.	\$8.50			0						
32	HMA, Surface, 2.00"	10,400	S.Y.	\$8.00			0						
33	HMA, Driveway	75	S.Y.	\$40.00			0						
34	Concrete Curb & Gutter, 6" Sloped, 30" Type J	5,200	L.F.	\$12.50			0						
35	Concrete Sidewalk, 4"	80	S.F.	\$10.00			0						
36	Concrete Driveway, 6"	2,350	S.F.	\$6.50			0						
37	Pavement Marking, 4" Epoxy, Yellow	425	L.F.	\$3.00			0						
38	Pavement Marking, 12" Epoxy, White	175	L.F.	\$13.00			0						
39	Pavement Marking, Crosswalk, 24" Epoxy, White	225	L.F.	\$17.00			0						
40	Traffic Control	1	L.S.	\$15,000.00			50	50			7500.		
41	Topsoil, Turf, Grasses, and Emat	5,780	S.Y.	\$5.00			0						
42	Equip & Labor for Hydrant	893	1	893.			1	1			893		
TOTAL													

205,135.75

Switlick & Sons

NOTICE OF EXTRA WORK

Date: **6-9-21**

Day of Week: S M T W T F S

Project No.: **N. 4TH AVE. IMPROVEMENTS**

Report No.: **AL.S #1**

Project Name: **CITY OF ABBOTSFORD IMPROVEMENTS 4TH AVE.**

Engineer or Firm: **CITY OF ABBOTSFORD**

Attention: **CRAIG**

Description of Extra Work, Delays, Damages or Backcharges:
EXTRA WORK TO EXCAVATE FIRE HYDRANT REPLACEMENT @ CEDAR + 4TH AVE APPROX STA 25+50 REMOVE OLD + INSTALL NEW w/ NEW PIPE LEAD - NOTE CITY PROVIDE LABOR & MATERIALS SWITLICK & SONS BACKFILL & COMPACT w/ 1 LABOR 1 TRUCK HAUL OFF 3 LOADS OF REJECT DIRT - BACKFILL w/ TOP ROAD GRAVEL / SAND

Appropriate time extension requested. We reserve the right to supplement and/or correct as appropriate.

EQUIPMENT USED			EQUIPMENT AND LABOR DOCUMENTATION					
List Make & Model	Qty	Hrs	EQUIPMENT USED	Qty	Hrs	EQUIPMENT USED	Qty	Hrs
List Make & Model			List Make & Model			List Make & Model		
Excavator 336 CAT	1	4	Pick Up			Concrete Saw		
Excavator			Utility Truck			Cement Mixer		
Excavator			Water Truck			Cement Mixer		
Loader			Water Truck			Grout Truck		
Loader			Lube Truck			Grout Skid		
Loader			Pole Truck			Laser		
Crawler			Lowboy Tractor			Laser		
Crawler			Mechanic Truck			Transit/Level		
Track Loader			Fuel Truck			Transit/Level		
Track Loader			Box Tractor			Chop Saw		
Back Hoe			Friction Crane			Chop Saw		
Back Hoe			Hydraulic Crane			Pumps		
Trench Box			Motor Grader			Pumps		
Trench Box			Scraper			Pumps		
Trench Box			Off-Road Truck			Spare Buckets		
Trench Box			Forklift			Spare Buckets		
Manhole Box			Sweeper			Spare Buckets		
Manhole Box			Generator			Tool Van		
Manhole Box			Generator			Tool Van		
Steel Plates			Light Plant			Office Trailer		
Steel Plates			Light Plant			Dewatering System		
Steel Plates			Blower			Traffic Control Sys.		
Bedding Tub			Blower			Catwalks		
Bedding Tub			Air Compressor			Detectors		
Compactor			Flatbed Trailer			Tamper		
Compactor			Lowboy Trailer			Other QYAD - PUMP TRK 1 3		
Hoe Wheel			Water Tanker					
Hoe Wheel			Water Tanker					
Pick Up			Grizzly					
Pick Up			Power Screen					

Labor Used Position	Hours	Material Used Vendor or Sub	Type	Quantity
DON BAJEWSKI	1 hr			
		336	4 hrs x 185.00	740.-
		Truck	1 hr. x 95.00	95.-
		Labor	1 hr. x 58.00	58.-
			Total =	893.00

Staple packing slips, delivery tickets, receipts or any pertaining documents to the Notice Of Extra Work form.

Owners Representative: _____

Superintendent or Foreman: *[Signature]*

Inspector must sign this report daily! Signature verifies equipment and labor time only, not merit of claim.

City of

ABBOTSFORD

Wisconsin's First City

P.O. Box 589 | 203 N. First St. | Abbotsford, WI 54405

Phone: 715-223-3444 | Fax: 715-223-8891

Website: www.ci.abbottsford.wi.us

APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

Provisional License X Fee \$15.00 **City of Abbotsford**

Original License X Fee \$25.00 **PO Box 589**

Renewal License Fee \$25.00 **Abbotsford, WI 54405**

I, the undersigned, do hereby make application to the local governing body of the City of Abbotsford, Wisconsin for a license to serve, from **June 30, 2021 to June 30, 2022** inclusive (unless sooner revoked), fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations; federal, state or local, affecting the sale of such beverages and liquors if a license be granted to me.

Lamp Richy L
Last First MI Middle Initial

[Redacted Address]

[Redacted Social Security Number] Dollar General
Social Security Number Business License will be used

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

Yes Date of Conviction (If Any) _____
 No Nature of Offense _____

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

[Redacted Signature] _____
Applicant's Signature

Received: 6/22/21 Added to Council Agenda: / / Approved: / /

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APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

Provisional License _____	Fee \$15.00	City of Abbotsford
Original License _____	Fee \$25.00	PO Box 589
Renewal License <u>X</u>	Fee \$25.00	Abbotsford, WI 54405

I, the undersigned, do hereby make application to the local governing body of the City of Abbotsford, Wisconsin for a license to serve, from **June 30, 2021 to June 30, 2022** inclusive (unless sooner revoked), fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations; federal, state or local, affecting the sale of such beverages and liquors if a license be granted to me.

Albrecht Michelle R. Timm
Last First MI Maiden Name

[Redacted Address]

Date of Birth _____ Sex _____ Race _____ Phone Number _____
[Redacted Birth Date] [Redacted Sex] [Redacted Race] Abby City Crossing Chamber of Commerce
Business License will be used

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

Yes Date of Conviction (If Any) _____
 No Nature of Offense _____

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

[Redacted Signature]
Applicant's Signature

Received: 6, 8, 21 Added to Council Agenda: ___ / ___ / ___ Approved: ___ / ___ / ___